



## 4ddd Community Radio - Environmental Policy

4ddd is committed to protecting the environment. We are continually looking for new ways to reduce the environmental impact of all our activities. We encourage our community and partners to do the same.

### Responsibility

The president and Committee are responsible for ensuring that the environmental policy is implemented. However, all employees and volunteers have a responsibility in their roles to ensure that the aims of the policy are met.

### Aims

4ddd aims to:

- Involve staff and volunteers in the implementation of this policy, for greater commitment and improved performance
- Comply with, and exceed, all relevant regulatory requirements
- Continually improve and monitor environmental performance
- Continually improve and reduce environmental impacts
- Incorporate environmental factors into organisational decisions
- Use local labour and materials where possible to reduce carbon kilometres and support our community
- Buy recycled and recyclable products and equipment where possible
- Reuse and recycle all products and equipment where possible
- Reduce the amount of energy used as much as possible
- Reduce the amount of water used as much as possible
- Consider energy consumption and efficiency when purchasing new equipment, and favour more environmentally friendly and efficient equipment wherever possible
- Reduce the need to travel, restricting to necessary trips only and promoting the use of travel alternatives such as digital communication
- Increase employee and volunteer awareness of environmental issues and offer training where possible
- Support staff and volunteers to use more environmentally friendly transport such as public transport and bicycles
- Work with our community, partners, suppliers and sub-contractors to improve their environmental performance.

### Review

We will update this policy at least once annually in consultation with staff, volunteers and other stakeholders where necessary.

Established: 06/05/2022

Last Review: 28/01/2025>

Next Review: 28/01/2026

## 4ddd Environmental Action Plan

Action	Responsibility	Due date	Progress
Undertake an energy assessment and add recommendations to this action plan	Technical Committee Member	30/09/2025	Ongoing
Review regulatory requirements	President	30/12/2023	Complete
Investigate environmental training options	President	30/12/2025	Ongoing
Annual promotion of Environmental Policy and training options internally	Secretary	30/12/2022	Complete
Annual promotion of Environmental Policy externally	Programming Committee Member		Ongoing
Add Environmental Policy to induction materials	President	30/12/2022	Complete
Recycle unused products and equipment	All		Ongoing
Review energy usage and implement any reduction strategies	Technical Committee member		Ongoing
Investigate and implement bicycle parking security options	Committee		Not required as yet
Review Environmental Policy and Action Plan, consulting staff, volunteers and other stakeholders	Committee	Yearly	Ongoing